

bellissima vita

Day of coordination services

- ❖ complimentary initial consultation
- ❖ vendor contract review
- ❖ contact vendors to confirm details (1 – 2 weeks prior)
- ❖ comprehensive event timelines for wedding party and vendors
- ❖ coordination and assistance with ceremony and reception setup
- ❖ greet vendors and receive all deliveries
- ❖ assist guests and wedding party as needed
- ❖ direct ceremony processional
- ❖ keep everyone on time and on schedule
- ❖ problem solve as issues arise
- ❖ secure all gifts and cards with person of your choice
- ❖ distribute final vendor payments and tips
- ❖ coordination and assistance with cleanup and breakdown at the end of the night
- ❖ unlimited email correspondence

starting at \$1000

packages can be customized based on client's needs